

DRAFT  
**GRANITE OAKS WATER USERS ASSOCIATION**  
Board of Directors Meeting  
April 28, 2004

Board Members

Gerry Garcia, President  
Jeff Deming, Vice President  
Doug Farris, Secretary  
Chuck Faust, Treasurer  
Duane Gann, Director  
Ed Tumey, Director  
Bruce Bleeker, Director

Contract Staff

Bob Busch  
Bruce Eldredge  
Lee Hixson  
Allen Kaplan

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The meeting was called to order at 8:00 a.m. by Gerry Garcia, President.

**Motion by Chuck Faust to approve the March Board Meeting Minutes, seconded by Bruce Bleeker; motion passed unanimously.**

**1. AUDITOR – FINANCIAL REPORT**

Allen Kaplan reviewed the first quarter financial reports from MDI. Compared to the budget we had a \$9,000 deficit – showing decreased revenue and increased expenses for new software and legal fees. Mr. Kaplan's report is made part of the April Board Meeting Minutes.

**2. ENVIRONMENTAL BIOMASS REPORT**

Report presented by Lee Hixson and made part of the April Board Meeting Minutes.

Lee reported total monthly water usage at 4.6 mg, with the Glenshandra Well usage at 4.5 mg and the Post Oak Well at .11mg. The Deerfield well is still off-line.

ADWR sounded the three wells and noted that the Post Oak and Deerfield wells have dropped about six feet. The Glenshandra Well was not sounded because ADWR's probe did not fit properly.

*Action Item: Bob Busch will contact Del Rio to sound the Glenshanda Well.*

EBS has not yet begun testing water meters.

*Action Item: Lee Hixson will place meter reading information in his monthly board reports and discontinue reporting on the kilowatt hours used.*

Bruce Eldredge recommended purchasing a new palm pilot to record meter readings that will work with the new CORE software. Approximate cost will be \$1,500. Chuck Faust recommended we sell our RVS palm pilot to help offset the cost of purchasing a new one.

Lee mentioned that Yavapai Electric has been non-responsive to Civiltech and EBS, regarding the Deerfield Well work.

*Action Item: Bob Busch will send Yavapai Electric a registered letter asking for a response on the work to be completed at the Deerfield site. The letter will request a response within 72 hours and two days thereafter to complete the work. If Yavapai Electric does not respond, Bob will contact Patton Electric to complete the work.*

### 3. MISCELLANEOUS DEDUCTIONS REPORT

The Manager's Report and MDI Reports were presented by Bob Busch and made part of the April Board Meeting Minutes.

**Accrual Accounting Recommendation** – MDI recommends changing the GOWUA accounting procedures from a cash basis to an accrual system. Accrual accounting procedures will simplify reporting with the CORE software program.

**Resolution: Motion by Doug Farris to change from a cash basis to an accrual accounting system, seconded by Chuck Faust; motion passed unanimously.**

**RVS-EBS Meter Reading Discrepancies** – Bob Busch prepared a report comparing actual meter reading data for each month in 2003. He determined that the difference in monthly data is due strictly to the dates the readings were taken. Bob recommends that EBS discontinue reporting monthly gallons pumped, and show only year-to-date acre-feet pumped.

**Billing Statements** – Monthly water usage did not correctly appear on the April water bills. MDI will correct the problem before the next billing cycle.

**Distribution Pump Retrofit:** A proposal for an electrical engineering evaluation of the system was received by Wright Engineering from Civiltec. Much discussion ensued around designing the pump and electrical needs.

*Action Item: Bob Busch, Ed Tumey, and Jeff Deming will review all evaluations and proposals involved with the distribution pump retrofit project and bring back a proposal to the board for consideration and vote at the May board meeting.*

**Glenshandra Building:** Design of the building is in progress.

**Deerfield Site:** Duane Gann reported that the building enclosure cannot be completed with only 144 sq.ft. Since the board does not want to obtain a permit for a larger enclosure, it was the consensus of the board to get a bid from Patton Electric to move the electrical panels – which will accommodate a smaller enclosure.

*Action Item: Bob Busch will contact Patton Electric to request a bid to move the Deerfield site electrical panels.*

**Backflow Testing:** Backflow letters were sent to 12 customers in February and three customers still require additional follow-up.

*Action Item: Bob Busch will prepare a report with information on each customer for our records and future reference.*

### 4. OLD BUSINESS

**Corporate Resolutions:** Doug Farris compiled a list of 2003 and 2004 Corporate Resolutions and distributed them to the board.

### 5. NEW BUSINESS

**Board Elections -** Three board positions will become available this year. Duane Gann and Gerry Garcia indicated they will not return as board members for another term.

**Motion by Doug Farris to adjourn the April Board Meeting, seconded by Chuck Faust; motion passed unanimously.** The April Board Meeting was adjourned at 10:00 a.m. Meeting minutes recorded by Debbie Muse.



**NEXT BOARD MEETING IS SCHEDULED FOR MAY 26, 2004**