

Granite Oaks Water Users Association

Board Meeting Minutes

April 26, 2005

Board Members

Gerry Garcia - President
Jeff Deming - Vice President
Bruce Bleeker - Treasurer
Ed Tumey - Secretary
Chuck Faust - Director
Ken Mino - Director
Dirk Stringham - Director

Contract Staff

Bob Busch
Lee Hixson - absent
Allen Kaplan
Debbie Muse

Shareholder

Duane Gann

The meeting was called to order at 8:00 a.m. by President, Gerry Garcia.

Motion by Chuck Faust to approve the March meeting minutes, seconded by Bruce Bleeker; passed unanimously.

1. ENVIRONMENTAL BIOMASS SERVICES REPORT (EBS)

The EBS Report was presented by Jeff Deming and made part of the April Board meeting minutes.

Jeff reported total water pumped during the month was at 1.72 mg; with the Deerfield Well usage at .69 mg, the Glenshandra Well at .87 mg, and the Post Oak Well at .16 mg.

- Valve exercise program is complete (primary valves at street intersections). Intermediary valves will be complete next winter.
- Distribution pumps are running about even and continue to alternate efficiently.
- The difference between read-to-read water usage and well water pumped was 282,800 gal.
- EBS and MDI both recorded similar read-to-reads this month.
- Chlorine sample tests were conducted and they came back well within the American Water Works Association (AWWA) recommendation of .2.
- Tank cleaning and inspection will take place in early October.
- Meter verification program began the first of April with 10 tested, all tested within the 3% +/- . The plan is to complete 100 per year.

Action Item: Bob Busch will place a notice in the April water bills notifying customers that meter verification will be taking place. Instead of using door hanger notices, EBS will knock on the customer door.

Action Item: Lee Hixson will include meter verification results on his monthly report.

Action Item: Bob Busch will contact Pump Tech for a cost estimate to add the electrical panels (not to exceed \$1,500).

2. MISCELLANEOUS DEDUCTIONS, INC. (MDI)

Manager's Report and MDI Reports were presented by Bob Busch and made part of the April Board meeting minutes.

Surplus Equipment – The surplus motors were listed on ebay in mid April.

Franchise Renewal – The Board of Supervisors granted the franchise renewal during their meeting on April 4. A copy of the recorded document will be mailed by the county to the water company after recording.

Customer Bills – CORE is sending an upgrade that will allow us to print “same month last year” data on customer water bills.

Backflow Testing – Two customers have not complied with installing a backflow prevention device. One promised to have the device in place within 30 days. The other is connecting a new well and has promised to install one at that time. It was the consensus of the Board that installing the backflow device is an urgent matter.

Action Item: Bob Busch will call both customers and explain the urgency for them to install the backflow prevention devices immediately. If they do not comply, a certified letter will be sent.

Law Suit for Non-payment – GOWUA filed a small claims suit against a customer for non-payment of a water bill. Soon thereafter payment was received.

Corporation Commission Annual Report – GOWUA Annual Report was completed and mailed to the Arizona Corporation Commission on April 11.

Bruce Bleeker noted that on the financial comparison report it showed that 446 customers were listed on the end of the month report and 451 were reported on the January report.

Action Item: Bob Busch will research why the March end of the month comparison report lists fewer customers than in January.

Ken Mino asked if we are realizing any savings in power due to our new distribution pump system.

Action Item: Bob Busch will report on any power savings since our distribution pump system was installed.

3. AUDIT REPORT

The first quarter financial reports were presented by Allen Kaplan and made part of the April Board meeting minutes. The first quarter financials show a small loss of \$1,100. The Board expected a larger loss due to reduced water usage from a wetter than normal winter. Overall it was a quiet first quarter.

4. OLD BUSINESS

Fire Department Issue – Duane Gann reported that he, Jeff Deming, and Lee Hixson will be meeting with Fire Marshall, Charlie Cook, to discuss our current water system, what it is capable of, and how it will meet their needs.

5. NEW BUSINESS

Insurance Service Organization (ISO) Rating – Duane Gann reported that an ISO Rating is expected in the next few years and a lot of paper work will need to be compiled. This rating, rates water systems and fire departments, which in turn is used to determine homeowner insurance ratings. The rating system is on a scale from 1 to 10 (1 being perfect). Duane reported that we are currently rated at a 6.5 (prior to any system upgrades).

Action Item: Although this ISO Rating Report is not due for a while, Duane Gann will begin preparing a water system description report now to provide Charlie Cook a thorough knowledge of our water system when they meet. This report is a complete analysis of our entire water system from the mechanics of the system to operations. The report will eventually be reviewed by the ISO and they will conduct an on site inspection.

Board Ballots – will be printed in early June.

Elections – Two Board seat terms expire this year; Jeff Deming and Ken Mino. Both indicated they are willing to serve another term and will be placed on the ballot. Bob Busch reported that no additional nominations were submitted for Board seats.

Annual Drinking Water Reports - Bruce Bleeker asked how often Annual Drinking Water Reports are due. Jeff Deming reported that portions of the report are due annually other sample reporting is conducted every three years.

Action Item: Lee Hixson will inform the Board the type of sampling reports that are conducted within the Annual Drinking Water Report, how often the sampling is conducted, and how often we are required to provide the reports.

Glenshandra Building Foundation – The slab needs to be poured at Glenshandra.

Action Item: Chuck Faust will contact Wayne Padilla, who resides in Granite Oaks and does concrete, and Jeff Deming will check with Straight Line to get an estimate on the cost to pour the Glenshandra slab.

The Board discussed security measures for the Glenshandra site, to include a split rail fence, “don’t drive here” signage, and rock.

Motion by Chuck Faust to adjourn the April Board meeting, seconded by Ken Mino; motion passed unanimously. The meeting was adjourned at 9:20 a.m. Meeting minutes were recorded by Debbie Muse.

NEXT BOARD MEETING IS SCHEDULED FOR MAY 25, 2005.



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2005 Board Meeting Schedule

May	25
June	22
July	27
August 24	
September	28
October	26
November	16 (3rd Wed.)
December	TBD (if needed)