

Granite Oaks Water Users Association

Board Meeting Minutes

December 15, 2005

Board Members

Gerry Garcia – President (absent)
Jeff Deming, Vice President
Bruce Bleeker - Treasurer
Ed Tumey - Secretary
Chuck Faust - Director
Ken Mino – Director
Dirk Stringham – Director

Contract Staff

Bob Busch (absent)
Bruce Eldredge
Lee Hixson
Allen Kaplan
Debbie Muse

The meeting was called to order at 8:00 a.m. by Vice President, Jeff Deming.

Motion by Chuck Faust to approve the November Board meeting minutes with a correction to include, “Seventy-five meters have been tested and of those meters 75% have passed inspection.” Also, the budget action item will be revised and Bruce Bleeker’s name will be replaced with Dirk Stringham. The motion was seconded by Ed Tumey and passed unanimously.

1. ENVIRONMENTAL BIOMASS SERVICES REPORT (EBS)

The EBS Report was presented by Lee Hixson and made part of the December Board meeting minutes.

Lee reported total water pumped during the month was at 2.3 mg; with the Deerfield Well usage at 1.7 mg, the Glendhandra well at 0 mg, and the Post Oak Well at .6 mg.

- The Glenshandra well was off-line this month.
- EBS began exercising the mainline isolation valves.
- ADWR approved 249 acre-feet for the Glenshandra well.
- Equipment for sale will be placed in the Arizona Water & Pollution Control Association’s newsletter and on their web site. Both large pressure tanks have been sold.
- We need to retire assets of equipment for sale and record sale revenue.

2. MISCELLANEOUS DEDUCTIONS, INC. (MDI)

Manager’s Report and MDI Reports were presented by Bruce Eldredge and made part of the December Board meeting minutes.

Survey Customer Payment Methods - only nine customers responded. It was the consensus of the Board not to offer alternative payment options. The Board will revisit this issue in a couple years.

Distribution Pump Retrofit – is complete.

Glenshandra Building – on December 1st Yavapai County granted the building permit. We now have 180 days to call for the first inspection.

Postage Meter – the Pitney Bowes postage meter is now in place and the cost monthly is \$58.

Handhelds – there is a programming issue with one of the handheld meter readers that is currently being worked on.

Nonprofit Mail Rates – GOWUA does not qualify for the nonprofit mail rate.

Web Site Redesign – Debra Miller has completed some upgrades on the web site. Additional links will be added to include: Arizona Department of Water Resources (ADWR), Arizona Corporation Commission (ACC), and Water Infrastructure Finance Authority (WIFA).

Other Activities:

- Bruce Bleeker raised the question, “when a customer goes to zero usage are they completely off the billing system?” The answer was yes. Discussion centered around charging a minimum rate fee because we have substantial overhead costs whether or not the customer uses the minimum amount.

Action Item: Bruce Bleeker will review the tariff for clarification on zero usage charges.

Motion by Bruce Bleeker, seconded by Chuck Faust that if a bill is generated for \$5 or less, then late charges will be waived for one month and payment will be deferred until the next month; motion passed unanimously.

Action Item: Bob Busch will send a flyer with the November 2005 invoices explaining the waived late fees and deferred payment if the bill generated is \$5 or less.

- Bruce Bleeker noted that there was an error in the report showing water sold vs. water used last month. This will be corrected on the reports.

- *Action Item: Gerry Garcia and Bob Busch will contact legal counsel to request that expense statements include better description of services rendered.*
- *Action Item: Jeff Deming will contact Bob Busch and request that he include legal counsel's activity in his manager report.*
- *Bruce Bleeker is proposing that GOWUA make a change to their bylaws to allow MDI to write checks on behalf of the Association.*

3. NEW BUSINESS

No new business to report.

Motion by Ken Mino to adjourn the December Board meeting, seconded by Dirk Stringham; motion passed unanimously.

The meeting was adjourned at 9:30 a.m. Meeting minutes were recorded by Debbie Muse.

NEXT BOARD MEETING IS SCHEDULED FOR JANUARY 26, 2005.



www.gowaterusers.com



www.wateruseitwisely.com

2005 Board Meeting Schedule

January	26
February	23
March	23
April	27
May	25
June	22
July	27
August	24
September	28
October	26
November	16 (3rd Wed.)
December	TBD (if needed)