

Granite Oaks Water Users Association

Board Meeting Minutes

March 23, 2005

Board Members

Gerry Garcia - President (absent)
Jeff Deming - Vice President
Bruce Bleeker - Treasurer
Ed Tumey - Secretary
Chuck Faust - Director
Ken Mino - Director
Dirk Stringham - Director

Contract Staff

Bob Busch
Lee Hixson - absent
Allen Kaplan
Debbie Muse (absent)

Shareholder

Duane Gann

The meeting was called to order at 8:00 a.m. by Vice President, Jeff Deming.

Motion was made by Dirk Stringham to approve the February meeting minutes with corrections under new business. Ken Mino would like the GOWUA newsletter to ask people to complete and return the Williamson Valley Corridor Survey, not that the survey would be part of the newsletter. Under EBS Report it said pumps 1, 2, and 3 are alternating. It should say pumps 1 and 2 are alternating (there is no pump in #3 position). The motion was seconded by Ken Mino and passed unanimously.

1. ENVIRONMENTAL BIOMASS SERVICES REPORT (EBS)

The EBS Report was presented by Jeff Deming and made part of the March Board meeting minutes.

Jeff reported total water pumped during the month was at 1.72 mg; with the Deerfield Well usage at .687 mg, the Glenshandra Well at .873 mg, and the Post Oak Well at .164 mg.

- Readings show alternator is working.
- Pump hour totals: #1 ran 286 hrs., #2 ran 338 hrs., #4 ran 0 hrs.
- Meter reading was February 24.

Question by Chuck Faust about emergency response procedures – answered by Lee, update on procedure needed because of new pumps.

Request by Bob Busch for Lee to add number of meters tested on his monthly report.

Action Item: Lee Hixson will add test results on his monthly reports.

2. MISCELLANEOUS DEDUCTIONS, INC. (MDI)

Manager's Report and MDI Reports were presented by Bob Busch and made part of the March Board meeting minutes.

Glenshandra Building – The Glenshandra building footings were poured. Next step will be to lay block to build the stemwalls and pour the floor. This project work should be completed by the April board meeting.

Surplus Equipment – No activity. Question from Dirk Stringham, “what was for sale?” Pump and pipe remain for sale. Tanks have been sold. Jeff Deming will buy the 1inch PVC for \$20.

Action Item: Bob Busch will place surplus items on ebay.

Franchise Renewal – The franchise renewal meeting is at 9:00 a.m. on April 4th at Fair Street. The Board of Supervisors will vote on the renewal. Question from Bruce Bleeker, “Do we need to be there?” Bob Busch will attend and other Board members are welcome.

Post Oak Remodeling – Complete.

Customer Bills – The customer bills had an error in last year’s usage. It caused no problems to the customer and CORE has corrected the error.

Backflow Testing – Customers have been notified and there has been a lot of flack about testing. Some customers’ devices have failed and will have to be replaced and new units on line. Lee will check them out and inform Bob Busch (should be completed by next month).

Property Tax Adjustment – Adjustment was for years 2002 and 2003. Post Oak value was reduced and Glenshandra was increased. A check was received from Yavapai County for \$1,991.79.

Corporate Files – Bob Busch has reviewed boxes of records in storage and they have been consolidated and filed in cabinets. He has one box to go and will continue to work on this item. He will review old insurance policies and file ones needed. Per Bruce Bleeker, the past two years would be appropriate to keep.

Past Due Accounts – Bob Busch reported on three past due accounts. One was sent a certified letter last Friday and has until the 25th to respond. If no response, he will file with the courts to get a judgment against this customer. The second customer moved to California and we are unable to contact them. This meter will be locked off. The third customer owes \$89, and has indicated he will pay.

Motion by Bruce Bleeker to accept the GOWUA Policy changes, seconded by Chuck Faust; passed unanimously.

3. AUDIT REPORT

Allen Kaplan reported that he and MDI are in agreement on how retirement equipment is handled so that financial recording (and how items are written-off) will conform with the Corporation Commission’s regulations. When we receive the March report, it will show income in the amount of \$1,802 that we have not seen before. Any sale of surplus items will be shown as income and now we will be consistent.

4. OLD BUSINESS

APS Bills - Bruce Bleeker asked about the APS bills and had anyone recorded our usage and power shortages. The answer was, “not yet.” Jeff Deming said the Gen set at Deerfield is running on occasion for unknown reasons and neighbors say there has been no power interruption since last November. The Post Oak Gen set is having trouble starting (AGM to rework per Lee).

Fire Department – Bob Busch talked about a possible miscommunication between GOWUA and the fire department about the ability of our system to handle their water needs.

Jeff Deming talked about our water system and how it works, pump number four and how it works, and how it works like it should. The question was asked by Bruce Bleeker, “Does the water that the fire

department uses, get reported to us so that we can subtract it from our totals used by our customers?" The answer is yes, they are supposed to report their water usage to GOWUA.

Action Item: Duane Gann will set up a meeting with the Fire Marshall, Charlie Cook, himself and EBS to go over our system, what it is capable of, and how our new system will meet their needs.

5. NEW BUSINESS

Elections – There are two seats to fill on the Board. Seats filled by Ken Mino and Jeff Deming are open. Ken indicated he will run for another term, and Jeff will not know for another month.

Action Item: Bob Busch will place election information in the newsletter.

Motion by Dirk Stringham to adjourn the March Board meeting, seconded by Ken Mino; motion passed unanimously.

The meeting was adjourned at 8:45 a.m. Meeting minutes were recorded by Board Secretary, Ed Tumey.

NEXT BOARD MEETING IS SCHEDULED FOR APRIL 26, 2005.



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2005 Board Meeting Schedule

May	25
June	22
July	27
August 24	
September	28
October	26
November	16 (3rd Wed.)
December	TBD (if needed)