

DRAFT
Granite Oaks Water Users Association
Board Meeting Minutes
October 27, 2004

Board Members

Gerry Garcia, President
Jeff Deming, Vice President
Bruce Bleeker - Treasurer
Ed Tumey - Secretary
Chuck Faust - Director
Ken Mino – Director
Dirk Stringham - Director

Contract Staff

Bob Busch
Bruce Eldredge
Allen Kaplan
Debbie Muse

Stakeholders

None Present

The meeting was called to order at 8:00 a.m. by President, Gerry Garcia.

Motion by Jeff Deming to approve the September Board Meeting minutes, seconded by Chuck Faust; motion passed unanimously.

Action Item: The October 15, 2004 Special Board Meeting minutes will be approved at the November Board Meeting. Bob Busch will send a draft of the meeting minutes to the Board prior to the November meeting.

1. FINANCIAL AUDIT

Allen Kaplan reported the GOWUA's third quarter financial audit, which is made part of the October Board Meeting minutes. The 2004 Budget, for the first nine months, was reviewed in compliance with GOWUA Policy, Section II.D.3.

2. ENVIRONMENTAL BIOMASS SERVICES REPORT (EBS)

Lee Hixson was unable to attend the Board Meeting. His report was emailed to all Board Members and is made part of the October Board Meeting minutes.

Total water pumped during the month was at 6.4 mg; with the Deerfield Well usage at 2.2 mg, the Glenshandra Well at 3.5 mg, and the Post Oak Well at .69 mg.

Bruce Bleeker noted that meter sales were less than reported water usage from EBS. This is an ongoing problem that needs to be resolved.

Bob Busch reported that about six meters required replacing during last months meter accuracy testing.

3. MISCELLANEOUS DEDUCTIONS, INC. (MDI)

Manager's Report and MDI Reports were presented by Bob Busch and made part of the October Board Meeting minutes.

Chuck Faust reported that his committee reviewed MDI's Contract. Changes include entering into a three-year contract with a three percent fee increase each year. The Committee recommended that the Board approve this new contract.

Resolution: Motion by Chuck Faust to adopt MDI's three-year contract to run from November 1, 2004 through October 31, 2007 as submitted, seconded by Dirk Stringham; motion passed unanimously.

Action Item: Bob Busch will research leasing a Pitney Bowes postage meter which will increase office efficiency and consider obtaining a nonprofit postage permit to reduce postage costs.

Glenshandra Well Site Building – Duane Gann submitted plans for a smaller building to house the Glensahndra Well site. The building has been downscaled to about 400 sq. ft. which will house only the equipment with an adjoining concrete slab for a future generator. Bob Busch is preparing drawings that will be submitted to the county.

Distribution Pumps Retrofit – A payment of 50% was made October 10. Final installation was completed today, October 27 (as scheduled). Over the next couple weeks clean-up will take place. Board Members and the Association Manager were acknowledged and commended for their hard work and long hours devoted to making this retrofit project a reality. Special thanks went to Ed Tumey, Jeff Deming, and Bob Busch for going above and beyond the "call of duty."

Generator Changeout – On October 6, the generators were changed out with the help of Pump Tech's boom truck.

Action Item: Bob Busch will continue to try and contact Patton Electric to cancel the 200 amp receptacle that is on order for the Post Oak Well.

Surplus Equipment Sale – Bob Busch prepared a flyer describing the tanks and equipment available for sale and distributed it to various organizations and subdivisions.

Web Site Design – Debra Miller, the web site administrator has recommended a few changes to enhance the GOWUA website.

Action Item – Bob Busch sent each Board Member a link to the site changes and requested comments.

2005 Budget – Budget discussion and approval was tabled until the November 17 Board Meeting. Bob Busch asked that we add to the budget funds for tank cleaning and maintenance.

Post Oak Well Retirements – Retirement of the pump replacement at Post Oak should be done in October. Since no records exist showing the actual cost, the cost was based on an estimate.

Customer Refunds – Refunds are scheduled for November.

4. NEW BUSINESS

Conservation Promotion – a new conservation resource is available at www.nrgideas.com. For under \$2.00 per customer, we can put together a conservation package. The Board was encouraged to review this conservation site for further information.

Newsletter – the next newsletter should include a section asking customers if they are interested in automatic pay methods.

Action Item: Bob Busch will develop and send out a newsletter in early November.

Motion by Chuck Faust to adjourn the October Board meeting, seconded by Jeff Deming; passed unanimously.

The meeting was adjourned at 9:30 a.m. Meeting minutes were recorded by Debbie Muse.



NEXT BOARD MEETING IS SCHEDULED FOR NOVEMBER 17, 2004.

www.gowaterusers.com



www.wateruseitwisely.com

2004 Board Meeting Schedule

December 15*

** 3rd Wednesday due to the holidays*