

Granite Oaks Water Users Association

Board Meeting Minutes

September 28, 2005

Board Members

Gerry Garcia - President
Jeff Deming - Vice President
Bruce Bleeker - Treasurer
Ed Tumey – Secretary (absent)
Chuck Faust – Director
Ken Mino - Director
Dirk Stringham

Contract Staff

Bob Busch
Allen Kaplan
Debbie Muse

The meeting was called to order at 8:00 a.m. by President, Gerry Garcia.

Motion by Chuck Faust to approve the August Board meeting minutes, seconded by Ken Mino; passed unanimously.

Action Item: Ed Tumey will prepare the minutes from the special meeting of the Board (meeting to review and approve new water operations contract) to be approved at the next official Board meeting.

1. ENVIRONMENTAL BIOMASS SERVICES REPORT (EBS)

No EBS Report was available for the Board meeting.

2. MISCELLANEOUS DEDUCTIONS, INC. (MDI)

Manager's Report and MDI Reports were presented by Bob Busch and made part of the August Board meeting minutes.

Glenshandra Building – The Glenshandra building is expected to be complete within 60 days.

Operations Contract – Fann Environmental was awarded the GOWUA Operations Contract on 9/2/05. A few minor changes were made to the contract. The contract is ready to be signed by the President.

Deerfield and Glenshandra Lot Maintenance – The landscape maintenance for both the Deerfield and Glenshandra lots was completed by Bob Busch at a cost of \$175, far below the quoted price of \$275 by a landscape business (who never showed up).

Motion by Chuck Faust to replace a broken window that occurred during lot maintenance in the amount of \$150, and to reimburse Bob Busch for lot maintenance work in the amount of \$175, seconded by Ken Mino; passed unanimously.

Meter Retesting – Four customers' meters are out of the 3% tolerance. Jeff Deming suggested that we retest the meters before they are replaced.

Action Item: Bob Busch will provide Jeff Deming a list of the four meters to be rechecked prior to replacement.

Action Item: Bob Busch will get a list of all meters tested per date (showing results) and any other records that EBS still needs to forward to the GOWUA.

3. FINANCIAL REPORT

Allen Kaplan reported August financials:

Total Revenue \$20,719

Total Expenses \$15,999

Net Income \$4,721

4. OLD BUSINESS

Banking – Bruce Bleeker presented a revision to the Association Policies: *Section II. B. Banking* to allow one signature to move funds from one account to another.

RESOLUTION was made by Chuck Faust to adopt the following Policy revision for online banking, seconded by Dirk Stringham; passed unanimously.

Section II.B.2 Online Banking

- a. **The Association may use ‘Online’ banking services offered by its depository banks.**
- b. **The Treasurer may operate these services, and may transfer funds between Association accounts.**
- c. **Upon any intra-bank transfer, the Association President or Vice President shall be advised for information purposes only.**

5. NEW BUSINESS

Action Item: Jeff Deming will talk with Fann Environmental about a required Drought Preparedness Plan.

Water Company Tools – Jeff Deming suggested that the GOWUA consider purchasing tools to be kept on site to use for meter verification, and water testing, etc. This will ensure water-related tools are used on our system (eliminates cross contamination).

Motion was made by Chuck Faust to purchase tools for the Water Company not to exceed \$1,000, in the event that the current tools used are the property of EBS, seconded by Dirk Stringham; passed unanimously.

Action Item: Jeff Deming will contact Fann Environmental to discuss which tools to purchase for the Water Company.

Board Meetings – The Board discussed meeting less frequently.

RESOLUTION was made by Bruce Bleeker to change the frequency of Board meetings to quarterly or as necessary to conduct the business of the Association. This resolution will affect the GOWUA Bylaws under Article 5, seconded by Jeff Deming; passed unanimously.

Tank Cleaning – Fann Environmental will schedule tank cleaning for the spring.

Action Item: Jeff Deming will discuss ordering a new chlorine pump with Fann Environmental.

Motion by Ken Mino to adjourn the September Board meeting, seconded by Jeff Deming; passed unanimously.

The meeting was adjourned at 9:00 a.m. Meeting minutes were recorded and transcribed by Debbie Muse.



www.gowaterusers.com



www.wateruseitwisely.com