

## Open Meeting Policy

Regular meetings of the Board of Directors shall be open to all shareholders; however, they shall not receive notice of the meetings. A shareholder wishing to speak at a regular board meeting may do so by contacting any member of the board of directors at least three days prior to a regularly scheduled meeting and be placed on the meeting agenda. If the topic is one that has been, or is currently being considered by the board, the shareholder may be allotted three minutes to voice comments or opinions. If the board has not previously considered the topic, the shareholder may be allotted a maximum of ten minutes at the meeting to present the new topic. At the discretion of the board, total time for shareholder participation at a meeting may be limited.

Shareholders may attend any regular board meeting to observe and listen to the proceedings of the entire meeting. They may not participate in the meeting or otherwise disturb the proceedings. Anyone disturbing the meeting will be requested to leave.

Special meetings or Executive Sessions of the Board of Directors are not open to Shareholders.